

July 14, 2025

A regular meeting of the Water and Sewer Board of Commissioners was held at 5:30 p.m. in the Village Office. Present were Chairman David O'Hara, Commissioners: Robert Sauer, Andrew Clark, and Ryan Dust. Also present were: Superintendent of Public Works John Heller, Village Clerk Lynnette Carver, and Camden Group President Ken Scherrieble.

Commissioner Sauer made a motion to accept the minutes of the previous meeting as written. Comm. Dust seconded the motion, and it was carried unanimously.

Comm. Sauer made a motion to pay all audited water bills on Abstract # 2 in the amount of \$15,894.71 and all audited sewer bills on Abstract # 2 in the amount of \$5,467.36. The motion was seconded by Comm. Dust and carried unanimously.

Camden Group President Ken Scherrieble submitted his report to the Board:

Water:

- ❖ Total Coliform sampling on 6/12.
- ❖ New Computer delivered 6/11/25 Sodium Hypochlorite used in gallons.
- ❖ Six 55-gallon drums of sodium hypochlorite delivered.
- ❖ The sodium hypochlorite solution tank was emptied, scrubbed and put back into service.
- ❖ Routine cleaning of CL-17.
- ❖ Finalizing of meter readings.
- ❖ Lead and lag chlorine metering pumps integrity inspections, and general cleaning performed weekly; lubrication added as needed.
- ❖ Media filters replaced 6/24/25.
- ❖ Snell Electric repaired electric panel.
- ❖ State DOH Report was completed and emailed.
- ❖ General cleaning and maintenance conducted.

Sewer:

- ❖ Composite samples were collected & sent to the lab on 6/5/25 and 6/19/25.
- ❖ New computer delivered 6/11/25.
- ❖ Continuing single ditch operations.
- ❖ Three 55-gallon drums of charge -pack 285A polymer delivered 6/16/25.
- ❖ Exercised the generator weekly.
- ❖ Cleaned clarifier trough, skimmer arm and weirs, skimmed out plastics and grease that accumulate daily.
- ❖ Maintain free flowing splitter box, where more rag tangles and plastics accumulate before passing into the clarifier.
- ❖ Pressed sludge for a total of 12,132 dry pounds.
- ❖ Deep cleaning of clarifier, including the backside, ceiling and effluent basket.
- ❖ Deep cleaning of headworks, removing all collected rag tangles from the backside of bar screens.
- ❖ General cleaning and service.
- ❖ Performed Daily/Weekly/Monthly PM on system.
- ❖ Operator did not sample. Miscommunication during transition.
- ❖ Ammonia samples not back from lab

Superintendent of Public Works John Heller reviewed his report with the Board.

The administration report and monthly financial statements from Treasurer Meagher were reviewed.

New Business:

- ❖ Updating the Codes Book.
- ❖ ***

Old Business:

❖ Progress of new remote meter installation.

As there was no further business to discuss, Comm. Dust made a motion to adjourn the meeting at 6:29 p.m. The motion was seconded by Comm. Sauer and carried unanimously.

Respectfully submitted,
Lynnette Carver
Village Clerk

***It was noted that Ryan Fisher/Myers & Assoc. has finalized the FEMA map and presented it to Cedarwood engineering for comment.