

**March 10, 2025**

A regular meeting of the Water and Sewer Board of Commissioners was held at 5:30 p.m. in the Village Office. Present were Commissioners: Robert Sauer, Andrew Clark, Ryan Dust, and Michelle Kelley. Also, present were Village Clerk Lynnette Carver, Superintendent of Public Works John Heller, Camden Group President Ken Scherrieble, and Queen Central News reporter Doug Cleveland.

Commissioner Dust made a motion to accept the minutes of the previous meeting as written. Comm. Sauer seconded the motion, and it was carried unanimously.

Comm. Sauer made a motion to pay all audited water bills on Abstract # 6 in the amount of \$16,301.55 and all audited sewer bills on Abstract #10 in the amount of \$76,960.58; inclusive of Capital Project-Sewer Plant bills, totaling \$63,520.00. The motion was seconded by Comm. Dust and carried unanimously.

Camden Group President Ken Scherrieble submitted his report to the Board:

Water:

- Total Organic Carbon sampling has been reduced from monthly to quarterly due to consistent low levels.
- Total Coliform sampling on 2/19, we had a positive result (1 cfu) from one location, we resampled this location, and sampled two locations approved by the Department of Health on 2/21. Our results were negative. The Department of Health has recommended we change our monthly sampling plan to span more of the village. Going forward, we are going to be sampling at Fast Trac, The Station and tentatively Oneida Pediatric Group. The change from the WWTP to Oneida Pediatric Group will ensure we have enough up and downstream sampling locations in case we need to resample.
- There was an error on the April 2024 DOH Report, on 4/22, 2,226,000 gallons of flow produced was recorded. The correct number of gallons produced was 226,000. This has been amended and submitted to the Department of Health.
- Routine cleaning of CL-17, as well as gathering the necessary components to rebuild.
- Lead and lag chlorine metering pumps integrity inspections, and general cleaning performed weekly; lubrication added as needed.
- State DOH Report was completed and mailed.
- General cleaning and maintenance conducted.

Sewer:

- Composite samples were collected & sent to the lab on 2/19 & 2/26.
- We are awaiting our second sampling results.
- We continue to complete Covid Surveillance sampling once per week, with samples being sent via UPS on Tuesday afternoons
- Aqua Logics has completed our Raw Pit Upgrade. We are now operating with four pumps again, and the new panel/controls have been moved into the lab.
- Exercised the generator weekly.
- We made the decision to maintain operating both the inner and outer ditches, through the wet weather and the melting snow. This will ensure we are able to process the flow that is coming to us, rather than try to store it.
- Cleaned clarifier trough, skimmer arm and weirs, skimmed out plastics and grease that accumulate daily.
- Maintain free flowing splitter box, where more rag tangles and plastics accumulate before passing into the clarifier.
- Pressed sludge for a total of 10,129 dry pounds.
- Deep cleaning of clarifier, including the backside, ceiling and effluent basket.
- Deep cleaning of headworks, removing all collected rag tangles from the backside of bar screens.
- General cleaning and service.
- Performed Daily/Weekly/Monthly PM on system.

Superintendent of Public Works John Heller reviewed his report with the Board.

- ❖ Snow removal continued.
- ❖ Current generator at water plant was repaired.
- ❖ Awaiting Cedar Woods to reply concerning replacement of water plant generator.
- ❖ Aqua Logics’ completed work has greatly improved the functioning of the plant.

Clerks report:

Annual Water Quality Report was mailed to customers, directly, in their March bills. It was also put on the website under the *notices* tab.

Many customers had estimated billings due to the excessive snow inhibiting the ability to read meters.

Comm. Kelley made the motion to approve the following budgetary transfers:

Water

| From:      | To:        | Amount:    |
|------------|------------|------------|
| F001990.40 | F001325.59 | \$ 209.21  |
| F001990.40 | F008310.40 | \$2,740.83 |
| F008310.10 | F008320.10 | \$ 454.49  |
| F001990.40 | F008340.20 | \$8,254.62 |
| F001990.40 | F008340.40 | \$1,513.71 |
| F001990.40 | F008340.41 | \$ 170.59  |

Sewer

| From:      | To:        | Amount:    |
|------------|------------|------------|
| G001990.40 | G008130.42 | \$1,538.10 |

Comm. Dust seconded the motion and it carried unanimously.

Monthly financial statements from Treasurer Meagher were reviewed.

No New Business discussed.

Old Business:

Water House sale was discussed.

It was decided to postpone the codes book discussion.

As there was no further business to discuss, Comm. Dust made a motion to adjourn the meeting at 6:03p.m. The motion was seconded by Comm. Kelley and carried unanimously.

Respectfully submitted,  
Lynnette Carver  
Village Clerk