

January 13, 2025

A regular meeting of the Water and Sewer Board of Commissioners was held at 5:30 p.m. in the Village Office. Present were Chairman David O'Hara, Commissioners: Andrew Clark, Ryan Dust, and Michelle Kelley. Also, present were Village Clerk Lynnette Carver, Superintendent of Public Works John Heller, Camden Group President Ken Scherrieble, Trustee Shawn Prievo, and Queen Central News reporter Doug Cleveland.

Commissioner Kelley made a motion to accept the minutes of the previous meeting as written. Comm. Dust seconded the motion, and it was carried unanimously.

Comm. Dust made a motion to pay all audited water bills on Abstract # 8 in the amount of \$25,643.76 and all audited sewer bills on Abstract #8 in the amount of \$14,644.56 There were no Capital Project-Sewer Plant bills. The motion was seconded by Comm. Kelley and carried unanimously.

Camden Group President Ken Scherrieble submitted his report to the Board:

Water:

- ❖ Total Coliform, Total Organic Carbon & Synthetic Organic Compound samples collected & sent to the lab on 12/23.
- ❖ On 12/2, Gartner Equipment was on site to verify the bearing size for the pump rebuild. The ones they had received were incorrect, they were going to get the correct parts and then schedule our rebuild.
- ❖ On 12/9 a new PLC set up was installed.
- ❖ Replaced lead chlorine pump check valve & ball valve. Also replaced the interior roller and tubing.
- ❖ Routine cleaning of CL-17.
- ❖ Lead and lag chlorine metering pumps integrity inspections, and general cleaning performed weekly; lubrication added as needed.
- ❖ State DOH Report was completed and mailed.
- ❖ General cleaning and maintenance conducted.

Sewer:

- ❖ Composite samples were collected & sent to the lab on 12/16 & 12/23.
- ❖ We continue to complete Covid Surveillance sampling once per week, with samples being sent via UPS on Tuesday afternoons.
- ❖ Exercised the generator weekly.
- ❖ We operated in Wet Weather Mode for ten days, from 12/11 to 12/21, due to high flows. We had to utilize the inner ditch for storage, and are now working to maintain healthy microorganisms throughout the system, until we can consolidate back to one ditch.
- ❖ We have been seeing far higher flows than average for this time of year.
- ❖ Our polymer pump and feed system has been taken apart, cleaned and replaced parts numerous times, but we are still having trouble on the discharge side of the pump. We are looking to purchase a rebuild kit and more supplies to have on hand for better maintenance, and to be able to clean the entire feed system fully on a regular basis.
- ❖ Cleaned clarifier trough, skimmer arm and weirs, skimmed out plastics and grease that accumulate daily.
- ❖ Maintain free flowing splitter box, where more rag tangles and plastics accumulate before passing into the clarifier.
- ❖ Pressed sludge for a total of 2,833 dry pounds.
- ❖ Deep cleaning of clarifier, including the backside, ceiling and effluent basket.
- ❖ Deep cleaning of headworks, removing all collected rag tangles from the backside of bar screens.
- ❖ General cleaning and service.
- ❖ Performed Daily/Weekly/Monthly PM on system.

Superintendent of Public Works John Heller reviewed his report with the Board.

Highlights included:

- ❖ Heat issue at press building repaired.
- ❖ Snow removal was primary.
- ❖ Curb stop break repaired on Liberty Street.

- ❖ Superintendent Heller found records, which were previously thought to be lost in the fire, containing a lot of valuable information, including sewer lateral maps. Heller has been using these records to update the *120 Water* survey.

Clerk reported that the Village Office is now accepting credit/debit card payments in the Office.

A notice will be placed on the website and in the paper to make residences aware that Camden Group will be sending out meter readers and will be clearing snow from meters where residents have not.

Monthly financial statements from Treasurer Meagher were reviewed.

New Business:

Supt. Heller reported the following: During annual maintenance of the water plant generator, by DM Shaver, the governor broke. A quote for the repair of the generator was discussed and approved. Comm. Clark made the motion to advertise for sealed RFP's to design and build a WTP generator. Comm. Dust seconded the motion and it carried unanimously.

Old Business:

To date twenty-five new remote readers have been installed.

Discussion was held concerning the Village Codes.

As there was no further business to discuss, Comm. Clark made a motion to adjourn the meeting at 6:52 p.m. The motion was seconded by Comm. Kelley and carried unanimously.

Respectfully submitted,
Lynnette Carver
Village Clerk