

## December 11, 2023

A regular meeting of the Water and Sewer Board of Commissioners was held at 5:30 p.m. in the Village Office. Present were Chairman David O'Hara, Commissioners: Robert Sauer, Andrew Clark, Ryan Dust, and Michelle Kelley. Also present were Village Treasurer Abigail Meagher, Superintendent of Public Works John Heller, Camden Group President Ken Scherrieble, Liaison to Water and Sewer Board Shawn Prieto and Owner of Queen Central News Doug Cleveland.

Commissioner Dust made a motion to accept the minutes of the previous meeting as written. Comm. Kelley seconded the motion, and it was carried unanimously.

Comm. Dust made a motion to pay all audited water bills on Abstract # 7 in the amount of \$4,983.84 and all audited sewer bills on Abstract # 7 in the amount of \$9,767.72. The motion was seconded by Comm. Sauer and carried unanimously.

Camden Group President Ken Scherrieble submitted his report to the Board:

Water:

- ❖ Total Organic Carbon (TOC) & Total Coliform samples collected & sent to the lab on 11/2.
- ❖ Routine cleaning of CL-17.
- ❖ Firefighting Equipment Co. Inc, was on site 11/17 to inspect the fire extinguishers and replace the tags for the upcoming year.
- ❖ Lead and lag chlorine metering pumps integrity inspections, and general cleaning performed weekly; lubrication added as needed.
- ❖ State DOH Report was completed and mailed.

Sewer:

- ❖ Composite samples were collected & sent to the lab on 11/2 & 11/16.
- ❖ We continue to complete Covid Surveillance sampling once per week, with samples being sent via UPS on Tuesday afternoons.
- ❖ On 11/15, Snell was on site to repair the press room furnace.
- ❖ RAW PIT UPGRADE?
- ❖ Firefighting Equipment Co. Inc, was on site 11/17 to inspect the fire extinguishers and replace the tags for the upcoming year.
- ❖ The polymer continues to work flawlessly with the biosolids characteristics changing as the weather turns colder.
- ❖ Exercised the generator weekly.
- ❖ Cleaned clarifier trough, skimmer arm and weirs, skimmed out plastics and grease that accumulate daily.
- ❖ Maintain free flowing splitter box, where more rag tangles and plastics accumulate before passing into the clarifier. We scoop this out daily, and pull tangles from the poles in the box.
- ❖ Pressed sludge for a total of 11,121 dry pounds.
- ❖ Deep cleaning of clarifier, including the backside and effluent basket.
- ❖ Deep cleaning of headworks, performed weekly; removing all collected rag tangles from the backside of bar screens.
- ❖ Submitted State monthly report.
- ❖ General cleaning and service.
- ❖ Performed Daily/Weekly/Monthly PM on system.

Superintendent of Public Works John Heller reviewed his report with the Board. Copies are available upon request.

A motion was made by Comm. Dust to approve the Annual fee of \$468.00 for the software of the water detection system. Comm. Kelley seconded the motion, and it was carried unanimously.

Monthly financial statements from Treasurer Meagher were reviewed.

A motion was made by Comm. Sauer to approve the transfers to cover depleted accounts for the Water and Sewer funds listed below. Comm. Dust seconded the motion, and it was carried unanimously.

Water:

F001990.40 to F008330.40 for \$14,124.21  
F008330.20 to F008330.49 for \$702.27  
F001990.40 to F008340.40 for \$4,253.99

Sewer:

G001990.40 to G008120.40 for \$8,252.53

As there was no further business to discuss, Comm. Kelley made a motion to adjourn the meeting at 6:35 p.m. The motion was seconded by Comm. Sauer and carried unanimously.

Respectfully Submitted.

Abigail Meagher

Village Treasurer